

Sprint Retrospective Meeting Minutes

Attendees: Gigi Arbelo, Jonathan Gil, Nicolas Smith, Careca McRae

Start time: 9:00 PM

End time: 9:45 PM

What went wrong?

- Did we do a good job estimating our team's velocity?
 - The team's velocity estimation remains steady. Efforts are being made to collaborate as much as possible given our schedules.
- Did we do a good job estimating the points (time required) for each user story?
 - Variability in the time required for different user stories, with some taking longer due to complexity.
- Did each team member work as scheduled?
 - For the most part, team members have been able to work as scheduled.

What went right?

- We work well together to figure out and prioritize tasks. We agree on what to include in our website and how to present it to users.
- We're making good decisions about what features to add and how to show them.
- We are recognizing our outstanding tasks and prioritizing them according to importance.

How to address the issues in the next sprint?

- How to improve the process?
 - Break down big tasks into smaller, easier parts.
 - Set clear expectations and manage our time better.
 - Solve problems quickly and completely.
 - Make sure tasks are being completed in a timely manner.
- How to improve the product?
 - Break down big tasks into smaller, easier parts.
 - Set clear expectations and manage our time better.
 - Solve problems quickly and completely.
 - Keep improving features and fixing any problems.
 - Make sure our content is relevant and useful for our audience.
 - Simplify our content to make it easier to understand.
 - Update the site with the latest cybersecurity training and trends, and ask for feedback.
 - Provide detailed information so users get the best experience.
 - Avoid adding unnecessary or outdated information to the site.